

Minutes  
JAA BOD Meeting  
Sunday, 28 August 2011

Called to Order 1412 MDT

Attending:

Current: Elizabeth Stiegman (Pres), Summer Folsom (Tech), Stephanie Westcott (DPA), Peter Mask (NDO), William Lipscomb (2-yr T), Crystal Arnote (NAC), Alexandra Kuehnle (1-yr T)

Not Present:

Current: Erin Mires (VP), Jennifer Condon-Pracht (Sec), Heather Sealover (CFO),  
NACs: Regan Lyon

1. ARCONs

- a. Peter is looking to get a roster of all detachments' advisors/cadet staff; Summer shared the spreadsheet Peter made with NAC to get a better listing of POCs; only 2 or 3 people have responded to Peter's request
- b. Bill Lipcomb will be attending ARCON II's conclave in DC in October; Stephanie will be at ARCON XI
- c. Crystal or Jennifer will provide solid dates/locations on all ARCONs after the exec boards
- d. Any Alumni attending an ARCON will need to provide Summer with a bio to give to the ARCON staff

2. August Short Note email

- a. Erin will be sending a short note to Alumni; Stephanie plans on sending a monthly newsletter using Erin's short note as a template

Alumni were talking about the JAA Newsletter at a recent event and were excited to see their names in the newsletter

3. Updating member's information

- a. New form developed by Summer to update member's information; Jennifer is sending out the link to as any individuals we have emails for

4. AFA Conference

- a. Inviting members to a social with other JAA members/AAS/SW alumni
- b. Invitation should be out by the 30<sup>th</sup> of August
- c. Exec Board
  - i. 5-10 minute presentation by Jennifer or Heather
  - ii. Still need date/time/approval from the staff to do the presentation

5. Senior Engineering Project

- a. Discuss at next meeting since Jennifer was not available

6. General Discussion and Questions

- a. Fall Newsletter--Stephanie to provide Liz an outline; Bill to provide bio; Alex to provide ARCON/NATCON articles (200-300 words)
- b. Survey to get an idea of Alum contact schools in the past
  - i. [www.surveymonkey.com/s/F8CB2Q7](http://www.surveymonkey.com/s/F8CB2Q7)
  - ii. Feedback is welcome to better the survey

Meeting Adjourned 1504 MDT